

# 11x8.5 Z-Fold folds to 3.66x8.5

Place this template in a separate layer  
in your layout program and delete or turn off  
before sending/exporting your file.

To use this template for the backside  
of your print project, flip it horizontally.

**Inside Back Panel**

**Inside Panel**

**Front Panel**

**Margin** →

For best results keep text and images that must be seen  
and read at least 1/8" from edge of page.

**Copy margins**

We recommend keeping copy 1/8" in from fold lines in  
most cases.

fold

fold

**Bleed**

For borderless edges, extend images, photos and/or  
solid background colors 1/8" beyond the edge of the  
page. This area (yellow) will be trimmed during the  
finishing process. It should not contain any information  
you intend to be seen or read.

**Trim**

Edge of page.



\*Promo only applies to a single item valued over \$50. Total discount limited to \$200. Promo code is valid for website orders only, can only be used one time per user, is valid only at the time of purchase and cannot be applied after the check-out process. Promo code does not provide a discount for mailing or shipping charges.